

## **CHARTER TRUSTEES FOR THE CITY OF DURHAM**

At the **Meeting** of the **Charter Trustees for the City of Durham** held in the Committee Room 1B - County Hall, Durham, on Wednesday 31 October 2018 at 11.30 am

**Present:** The Right Worshipful the Mayor of Durham, Councillor J Lethbridge (in the Chair) and Councillors D Bell, J Blakey, L Brown, J Chaplow, K Corrigan, S Dunn, D Freeman, A Hopgood, L Hovvels, B Kellett, J Lethbridge, E Mavin, M McKeon, E Scott, A Simpson, P Taylor, F Tinsley, J Turnbull, M Wilkes and M Wilson

Prior to the commencement of the meeting, the Mayor formally reported the death of Robert (Bob) Wynn, former Mayor of the City of Durham in 2007/08.

Trustees stood for a moments silence as a mark of respect.

### **1 Apologies for Absence**

Apologies for absence were received from Councillors D Hall, L Mavin, R Ormerod, M Simmons and D Stoker.

### **2 Minutes**

The minutes of the meeting held on the 20 June 2018 were confirmed as a correct record and signed by the Mayor.

### **3 Declarations of interest**

There were no declarations of interest.

### **4 Revenue Outturn for the period ending 30 September 2018 and Projected Outturn to 31 March 2019**

Charter Trustees considered a report of the Treasurer that provided information on the actual expenditure compared to the profiled budget for the period ending 30 September 2018 and the forecast of expenditure to 31 March 2019 in comparison to the 2018/19 original budget (for copy see file of minutes).

The Finance Manager reported that at 30 September 2018 actual net expenditure was £38,601, a small overspend of £74 against the profiled budget of £38,527.

It was anticipated that actual expenditure at 31 March 2018 would be slightly lower than the original budget, therefore the sum required to be drawn from reserves to balance the budget would be expected to reduce from £12,086 to £7,456.

#### **Resolved:**

- i) That the outturn position for the period ended 30 September 2018 be noted.
- ii) That the forecast outturn to 31 March 2019 be noted.

## **5 Cost of Providing an Honours Board - Honorary Aldermen**

Charter Trustees considered a report of the Clerk that provided costs for the installation of a new honours board for the names of Honorary Aldermen in the Town Hall, Durham City (for copy see file of minutes).

The Clerk reported the estimated costs that had been obtained from Direct Services for the manufacture, supply and installation of a new oak honours board to be displayed in the Lantern Room of the Town Hall costing £643.00.

### **Resolved:**

That costs for the manufacture, supply and installation of a new honours board in accordance with the estimate provided be approved.

The Mayor informed Charter Trustees that the item of business to be discussed following the Charter Trustees meeting had been withdrawn, therefore the Special meeting had been cancelled.